

Independent Board Member for the St. Albert and Sturgeon Primary Care Network Board of Directors

JOB DESCRIPTION:

The Board of Directors is the legal authority for 1211206 Alberta Ltd., operating as the St. Albert and Sturgeon Primary Care Network (PCN). The PCN is a publicly funded, not-for-profit corporation. An Independent (non-physician) Director, as a Member of the Board of Directors, is responsible for the effective governance of the corporation.

The Board sets policies and strategies and provides overall leadership for the PCN, including mission, goals, priorities, and major resource allocation.

The Board works collaboratively with Alberta Health Services (AHS) to govern the Joint Venture Agreement between the PCN and AHS. The joint venture role includes the development of business plans, annual budgets, and service delivery models; the management of key leadership positions and the approval of long term and/or high value contracts.

Independent Directors are elected by the membership, and are to bring their unique skills, expertise, experience, and judgment to this key role in the corporation.

JOB TYPE:

Volunteer

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REQUIREMENTS:

- Commitment to the work of the organization;
- Specific knowledge and skills in one or more areas of Board governance, such as health policy, finance, law, clinical services, personnel management, and/or advocacy.
- Willingness to serve on committees;
- Regular attendance at monthly Board meetings, committee meetings, and the Annual General Meeting (AGM);
- Support of special events;
- Knowledge of primary care.

TIME COMMITMENT:

- General orientation (2 hours) and Practice Management Program Orientation (4 hours);
- 8 meetings per year, except summer (approximately 3 hours each meeting for a 3-year term);
- Meeting preparation time as required (approximately ½ to 1 hour, each meeting);
- Annual General Meeting (once a year, 4 hours);
- Board Retreat (twice a year, full day);
- Executive Director Performance Review;
- Subcommittee meetings and ad hoc meetings of the Board, as required.

HOW TO APPLY:

If you are interested in this unique opportunity, please forward a resume and completed application profile to gracem@saspcn.com. You can access the application profile by visiting www.saspcn.com/careers/.